



BTEC Advanced Award
BTEC Short Course

Level 3 Programme



This programme is supported by the Chartered
Institute of Housing

BTEC Advanced Award in

**Neighbourhood Nuisance & Anti-Social Behaviour
Case working**

Many organisations employ officers in a number of different services to use a wide range of informal, formal, civil and criminal tools and legislative powers to tackle, moderate or stop anti-social and nuisance behaviour, which causes alarm, harassment and distress to the community.

This qualification will enable candidates to confidently recognise, understand and use the full range of intervention tools and legislative powers available to tackle anti-social and nuisance behaviour. The programme will also enable the candidate to understand the diverse network of organisations that provides assets, resources and powers in the anti-social behaviour arena.

The qualification is designed to ensure that those who work with communities to tackle anti-social and nuisance behaviour undergo a familiarisation process to gain the required knowledge base to effectively use the tools and powers needed.

Level 3 descriptor

Learning accredited at this level will reflect the ability to:

Apply knowledge and skills in a range of complex activities demonstrating comprehension of relevant theories; access and analyse information independently and make reasoned judgements, selecting from a considerable choice of procedures, in familiar and unfamiliar contexts; and direct own activities, with some responsibility for the output of others.

Qualification Structure

A course for frontline practitioners that covers information sharing, the use of tools and powers, case management techniques, giving evidence in court and how to instruct legal teams. The course consists of 50 hours of learning, made up as follows:

- Pre-course reading - 8 hours
- 4 tutorial training days - 28 hours
- Post-course work place assignment - 14 hours



Accredited BTEC Centre 02298



Aims of this qualification

To develop and enhance candidates skills and techniques in using nuisance and anti -social behaviour tools and legislative powers in partnership and to develop rigorous and ethical approaches in their successful use.

To develop and enhance candidates skills and techniques in the lawful exchange of data and information between partner agencies using procedures, protocols and legislative powers.

To develop and enhance candidates skills and techniques in investigation techniques, tasking and coordination, analytical techniques and intelligence products, standards of proof, planning, preparation and collection of evidence, types of evidence and the Police & Criminal Evidence Act 1984(PACE).

To develop and enhance candidates skills and techniques in interviewing perpetrators, witnesses and victims, develop robust note taking abilities and to be able to present evidence for court proceedings in a statement.

To develop and enhance candidate's skills and techniques in instructing legal teams and representatives to successfully obtain legislative powers needed to moderate nuisance and anti -social behaviour.

Objectives of this qualification

- Explain and apply relevant anti-social and nuisance behaviour legislation, procedures and codes.
- Recognise the different types of tools and legislative powers available including informal, formal, civil and criminal interventions.
- Be able to understand the relevant legislative tools and powers available to tackle nuisance and anti-social behaviour.
- Create and maintain effective practice standards in using the tools and powers.
- To understand the diverse network of organisations that provides assets, resources and powers to tackle anti-social behaviour.
- Explain and apply relevant information and data exchange principles, legislation, procedures and codes.
- Recognise the different types of information and data available to exchange including personal, non-personal and sensitive data.
- Be able to understand the relevant legislative tools and powers available to exchange information to tackle nuisance and anti-social behaviour.
- Create and maintain effective practice standards in using information exchange protocols.
- Explain and apply relevant investigative, procedures, techniques and codes.
- Recognise the different types of evidence including civil and criminal investigations.
- Be able to understand the relevant legislative tools and powers available to carry out an investigation.
- Create and maintain effective practice standards in carrying out an investigation and gathering evidence.
- Explain and apply relevant interviewing techniques.



- Recognise and apply the different types of note taking techniques.
- Be able to understand the relevant principles in writing or taking a statement.
- Explain and apply relevant procedures for giving instructions to legal representatives in obtaining court proceedings.
- Recognise the different stages of pre and post court procedures.
- Be able to understand case planning.
- Create and maintain effective practice standards in disclosure of evidence.
- Be able to give effective evidence in court proceedings.

Summary of learning outcomes

- Describe the tools and legislative powers available to tackle anti-social and nuisance behaviour
- Explain and evaluate when, where, why and how tools and powers should be used to tackle anti-social and nuisance behaviour
- Identify and compare the diverse network of organisations that provides assets, resources and powers to tackle anti-social behaviour
- Describe the tools and legislative powers available to lawfully exchange and share information and data with public authority partner agencies
- Explain and evaluate when, where, why and how Information and data exchange procedures and protocols should be used to share information and data
- Identify and compare security and data management processes within the information exchange process
- Assess and analyse the statutory guidance produced by the Information Commissioners Office (ICO) in relation to information exchange and the implications for data protection for public authorities.
- Describe the investigative techniques used to effectively carry out an impartial investigation into anti-social and nuisance behaviour.
- Recognise and apply the different types of evidence gathering processes.
- Identify and compare the disciplines used within the National Intelligence Model.
- Effectively plan and prepare for an investigative interview and be prepared for a number of different responses that the subject may adopt. Be flexible in the use of different questioning techniques.
- Effectively structure interviews with suspects and non-suspects.
- To make appropriate and accurate written records and notes.
- Be able to write a statement that complies with the format expected.
- Describe the pre and post court procedures available to instruct legal teams or representatives.
- Explain and evaluate when, where, why and how the pre and post court procedures should be used to tackle anti-social and nuisance behaviour.
- Identify and compare disclosure procedures within the pre and post court procedures
- Assess and analyse the presentation of evidence techniques in relation to giving evidence on cases of nuisance and anti-social behaviour in a court of law.